



# Chale Parish Council

www.chale.org.uk

Notice is hereby given of the **ANNUAL MEETING of CHALE PARISH COUNCIL** to be held on **Monday, 14<sup>th</sup> May 2018** in the Women's Institute Hall, Chale commencing after the Annual Parish Meeting, for the transaction of the business set out in the agenda below.

*K. J. Riley*

Katie Riley  
Clerk to the Parish Council

**Dated** 7th May 2018

11 Bay View Road, Gurnard, Isle of Wight PO31 8JF

**Tel:** 01983 294606 **Email:** chaleparishcouncil@gmail.com

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## AGENDA

- 1. CHAIRMAN**  
To elect a Chairman for the ensuing year
- 2. ACCEPTANCE OF OFFICE**  
To receive and sign the declaration of Acceptance of Office from the Chairman
- 3. VICE CHAIRMAN**  
To elect a Vice Chairman
- 4. APOLOGIES**  
To receive and approve any apologies for absence
- 5. DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS**  
To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda
- 6. GENERAL POWER OF COMPETENCE**  
To agree that Chale Parish Council meets the criteria for eligibility of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 by employing a qualified clerk holding a CiLCA qualification and the Council comprising of the required number of elected councillors
- 7. TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING : -**
  - 7.1 Outside Bodies**
    - Chale Together
    - Chale Churchyard Committee
    - South Wight Parishes Health and Well-being Forum
  - 7.2 Committees/Working Parties**
    - Number 6 Bus Service
    - Community Hut Working group
    - Chale Stores

**8. MINUTES OF THE LAST MEETING**

- To approve the minutes of the meeting held on 10<sup>th</sup> April 2017
- Matters arising not requiring a resolution

**9. STANDING ORDERS**

To re-affirm the adoption of Standing Orders

**10. FINANCIAL REGULATIONS**

To re-affirm the adoption of Financial Regulations

**11. PLANNING**

To review planning applications and note the following IWC decision:

Application No: P/00047/18

Location: The Beeches, Chale Street, Chale, Ventnor, Isle of Wight, PO382HE

Proposal: Proposed 2 storey side extension to provide additional living accommodation.

Registration Date: 22/01/2018 00:00:00

Decision: Granted Plan Permission (or issue Cert)

**12. INTERNAL AUDIT AND ANNUAL RETURN**

- 12.1 To receive the Internal Auditors Report
- 12.2 To approve the Annual Governance Statement 2017/18
- 12.3 To approve the Accounting statements 2017/18

**13. FINANCIAL MATTERS**

- 13.1 To note the bank reconciliation
- 13.2 To authorise payment of 30 additional hours accrued by the clerk during completion of the CiLCA qualification
- 13.3 To authorise the clerk's annual increment as per contract of employment and note the NJC agreed new pay scales for 2018-20120
- 13.4 To approve and sign Lloyds bank mandate to update account signatories
- 13.5 To agree on insurance renewal premium with effect from 1<sup>st</sup> June 2018
- 13.6 To consider and agree whether to purchase a further 100 tea towels for sale
- 13.7 To consider a request for financial support from the Citizens Advice Bureau
- 13.8 To note receipts and authorise payments

**14. ISLE OF WIGHT DAY**

To agree whether or not to participate in the People's Parade

**15. AGE FRIENDLY ISLAND CHARTER**

To decide whether to sign up to the Age Friendly Island Charter

**16. CHALE COMMUNITY HUT**

- 16.1 To receive an update and agree on internet provision and costings
- 16.2 To consider granting money to replace boxes in the garden area

**17. CHALE STORES**

To receive an update and agree on any next steps

**18. TO RECEIVE REPORTS FROM:**

- 18.1** The Clerk including correspondence received
- 18.2** Parish Councillors
- 18.3** IWC Councillor Dave Stewart