



Chale Parish Council

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Minutes of the Meeting of Chale Parish Council held on Monday, 13th April 2015 in the Women's Institute Hall, Chale commencing at 7.00 pm.

Present

Chairman: Cllr. Liam Cumming

Councillors: Cllr Liz Groves and Messrs: Stephen May, Alan Lock & Ron Groves

Clerk: Tina Bailey

Public One

1. APOLOGIES

To receive any apologies for absence.

None

2. DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS

2.1 To receive any declarations of pecuniary or non-pecuniary interests.

2.2 To receive and consider granting any written requests for dispensations.

None

3. MINUTES OF THE LAST MEETING

3.1 To approve the minutes of the meeting held 9th March 2015

RESOLVED

That the minutes of the meeting held on 9th March are approved.

3.2 Matters arising for information only.

The Clerk reported that the SLCC had advised that the Parish Council does not have to pay any subscription until December 2015, when the Clerk's other Council subscription is due.

4. TRANSPARENCY CODE – TO RECEIVE A REPORT FROM THE CLERK ON THE REQUIREMENT OF THE CODE.

The Clerk presented a draft policy for the Transparency code, which comes into force on 1st July 2015 and will be attending a training day arranged by the IWSLCC on 22nd April. The finalised policy will be presented to the Parish Council for acceptance at the May meeting.

5. DISCRETIONARY SERVICES

5.1 To receive an update regarding grass cutting

The IWC had confirmed that the total cost for Chale Green grass cutting was £966.69 (parish contributing £600) which covered 2 cuts a month April- Oct and 1 cut for the remaining 5 months plus 1 spare cut for change in weather conditions. This is amenity grass cut specification (no grass collection)

RESOLVED

The Council will review the service in September 2015.

5.2 To discuss taking responsibility for trees on the green.

The Clerk reported an email from IWC regarding a) the Pine Tree at Windrush and b) asking if the Parish Council would take responsibility for any tree works on the Green, if required.

RESOLVED

The IWC will be informed that

a) The Pine Tree is not considered to warrant any action.

- b) The Parish Council will not take responsibility for any trees on the Green.

6 TO RECEIVE REPORTS FROM:

6.1 The Clerk

Details for the Annual Parish Meeting were finalised and a nomination for Chaler of the Year was agreed.

Christmas Tree – Further to last month's email regarding the Christmas Tree CVP had requested clarification as to who orders the tree and who will replace the lights when required.

RESOLVED

The Parish Council confirmed they are happy for the CVP to arrange and order the Christmas tree and will replace the tree lights as and when required.

6.2 Parish Councillors

The Parish Council were asked is they would grant permission for the existing plaque on the seat outside the Church to be removed and replaced onto the new seat?

RESOLVED

Permission was granted

The Chairman reported that the grant for seats on the Chale Trail had been signed off, which will allow the funds to be released.

An update regarding the ongoing problems of discarded cider cans was noted

Concerns were raised about the continuing excavations and work at Emmett Hill and noted that IWC has not yet reported back on the concerns raised.

7 TO REVIEW PLANNING APPLICATIONS RECEIVED AND NOTE ANY IWC DECISIONS

None

8. TO NOTE ANY CORRESPONDENCE RECEIVED

- Tree Preservation Order at Long Thatch
- Best kept village notification and poster
- Email thanking the Parish Council for all their help regarding the installation of the memorial bench in the View Point car park.

9 FINANCIAL MATTERS

9.1 Update on HMRC payroll

The Clerk advised that HMRC has still not provided a new gateway number which is delaying payroll and end of year tax payments.

9.2 Bank statements

The Clerk advised that yet again no bank statements had been sent out and enquires at Lloyds identified that the statements were being sent to the Newport branch. This has now rectified and there is no reason that they should not be sent to the Clerk in future?

9.3 Change of address for Cambridge Account

RESOLVED

A change of address to allow correspondence and statements to be sent to the current Clerk, was signed by the remaining two signatories, Cllrs Lock and Cumming.

9.4 To receive the bank reconciliation for the year end.

RESOLVED

The year-end bank reconciliation for the Lloyds account was noted against the bank statement and signed by the Chairman.

The Clerk reported that the accounts and documents will be taken to the Internal Auditor at the end of the week.

9.5 To authorise the following payment.

Chqs: 834 Chale Churchyard Committee Grant £1000.00

RESOLVED

Payment approved

The Chairman closed the meeting at 19.45

Chairman

Date: 11th May 2015