

# Chale Parish Council

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You are hereby summoned to the **ANNUAL MEETING of CHALE PARISH COUNCIL** to be held on **Wednesday, 10<sup>th</sup> May 2023 at the WI Hall, Chale Street, Chale** commencing after the Annual Parish Meeting, for the transaction of the business set out in the agenda below.

*Michala Bailey*

Michala Bailey  
Clerk to the Parish Council  
12 Manor Crescent, Rookley, Isle of Wight. PO38 3NS.

**Dated** 2nd May 2023  
**Email:** chaleparishcouncil@gmail.com

## **AGENDA**

- 1. CHAIRMAN**  
To elect a Chairman for the ensuing year
- 2. ACCEPTANCE OF OFFICE**  
To receive and sign the declaration of Acceptance of Office from the Chairman
- 3. VICE CHAIRMAN**  
To elect a Vice Chairman
- 4. APOLOGIES**  
To receive and approve any apologies for absence
- 5. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**  
To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda
- 6. TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING:**
  - 6.1 Outside Bodies**
    - Chale Churchyard Committee
    - Age Friendly Island
    - IWC Town and Parish Council Seminars
    - South Wight Parishes Health and Well-being Forum
- 7. MINUTES OF THE LAST MEETING**  
To approve the minutes of the meeting held on 12<sup>th</sup> April 2023
- 8. STANDING ORDERS**  
To review and approve any changes required to the Standing Orders
- 9. FINANCIAL REGULATIONS**  
To review and approve and changes required to the Financial Regulations

**10. GENERAL DATA PROTECTION REGULATIONS (GDPR)**

To review and approve any changes required to the policies and documentation required under GDPR.

- 10.1 Information and Data Protection Policy.
- 10.2 Consent to Hold Information.
- 10.3 Document Disposal and Retention Policy
- 10.4 Retention of Documents Appx A.
- 10.5 Removable Media Policy
- 10.6 Vexacious Policy
- 10.7 Audio Recording Policy
- 10.8 Gifts and Hospitality Policy.

**11. PLANNING**

To receive any planning applications for comments and to note any IWC decisions received  
A: None received to date.

B: 23/00310/TW. Location: Springfield Town Lane Chale Ventnor Isle of Wight PO38 2JS  
T1) Oak (Quercus Robur) Remove 2 x Lower horizontal boughs overhanging building and crown clean above building, To reduce encroachment and chances of potential damage. G1)  
1 x Beech (Fagus Sylvaca) and 2 x Sycamore (Acer Pseudoplatanus) Reduce smaller tertiary boughs overhanging building and crown clean above building. To reduce encroachment and chances of potential damage. Decision: **GRANTED**

**12. FINANCIAL MATTERS**

- 12.1 To note the bank reconciliation for April 2023
- 12.2 To note receipts and authorise payments for May 2023
- 12.3 To approve the insurance renewal premium with effect from 1<sup>st</sup> June 2023.

**13. REGISTER OF INTERESTS**

Councillors to confirm that their register of interests has been reviewed and any changes notified to Clerk.

**14. PARKING ON THE COMMON LAND**

To discuss ongoing issues and legal updates.

**15. COMMUNITY COMMUNICATION.**

To discuss ways of communication to community.

**16. FORTHCOMING EVENTS**

- 16.1 Community event on the green.

**17. S137 FUNDING REQUESTS**

To discuss any funding requests received.

**18. TO RECEIVE REPORTS FROM:**

- 18.1 The Clerk including correspondence received
- 18.2 Parish Councillors
- 18.3 Ward Councillor Claire Critchison

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC**

To receive any questions from members of the public for items that do not appear on the agenda. Please forward any questions to the clerk ahead of the meeting via email.

19.1 Re-location of Bus Stop o/s The Old School House.

**20. CHALER OF THE YEAR - EXCLUSION OF PRESS AND PUBLIC**

“That in the view of the confidential nature of the business about to be transacted, it is in the public interest that the press and public be temporarily excluded and are instructed to withdraw”. (1960 Public Bodies Admission to Meetings Act)