



Chale Parish Council

www.chale.org.uk

You are hereby summoned to the **ANNUAL MEETING of CHALE PARISH COUNCIL** to be held on **Monday, 13th May 2024 at the Village Hall, Chale Street, Chale** commencing after the Annual Parish Meeting, for the transaction of the business set out in the agenda below.

Michala Bailey

Michala Bailey
Clerk to the Parish Council
12 Manor Crescent, Rookley, Isle of Wight. PO38 3NS.

Dated 3rd May 2024
Email: chaleparishcouncil@gmail.com

PLEASE FORWARD ANY QUESTIONS ON ANY AGENDA ITEMS TO THE CLERK AHEAD OF THE MEETING. **Please Note:** This meeting will be recorded for the purpose of accuracy when producing minutes.

AGENDA

- 1. CHAIRPERSON**
To elect a Chairperson for the ensuing year
- 2. ACCEPTANCE OF OFFICE**
To receive and sign the declaration of Acceptance of Office from the Chairperson
- 3. VICE CHAIRPERSON**
To elect a Vice Chairperson
- 4. APOLOGIES**
To receive and approve any apologies for absence
- 5. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**
To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda
- 6. TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING:**
 - 6.1 Outside Bodies**
 - Chale Churchyard Committee
 - Age Friendly Island
 - IWC Town and Parish Council Seminars
 - South Wight Parishes Health and Well-being Forum
- 7. MINUTES OF THE LAST MEETING**
To approve the minutes of the meeting held on 8th April 2024 & 10th April 2024.
- 8. FINANCIAL MATTERS**
 - 8.1 To note the bank reconciliation for April 2024
 - 8.2 To note receipts and authorise payments for May 2024
 - 8.3 To acknowledge the insurance renewal premium with effect from 1st June 2024.
 - 8.4 To acknowledge Council Audit email of completion for 2023/24

- 9. STANDING ORDERS**
To review and approve any changes required to the Standing Orders
- 10. FINANCIAL REGULATIONS**
To review and approve and changes required to the Financial Regulations
- 11. GENERAL DATA PROTECTION REGULATIONS (GDPR)**
To review and approve any changes required to the policies and documentation required under GDPR.
 - 11.1 Information and Data Protection Policy.
 - 11.2 Consent to Hold Information.
 - 11.3 Document Disposal and Retention Policy
 - 11.4 Retention of Documents Appx A.
 - 11.5 Removable Media Policy
 - 11.6 Vexacious Policy
 - 11.7 Audio Recording Policy
 - 11.8 Gifts and Hospitality Policy.
- 12. PLANNING**
To receive any planning applications for comments and to note any IWC decisions received
 - A. None at time of publishing Agenda
 - B. None at time of publishing Agenda
- 13. REGISTER OF INTERESTS**
Councillors to confirm that their register of interests has been reviewed and any changes notified to Clerk.
- 14. ONGOING SPEEDING ISSUES**
To discuss email from Mr Jon Mortimer.
- 15. FORTHCOMING EVENTS**
 - 15.1 WI Coffee Morning. 18th May, Village Hall, 10.00-12.00
 - 15.2 WI Coffee morning followed by D-Day/1940's event 8th June. 10 onwards.
- 16. S137 FUNDING REQUESTS**
To discuss any funding requests received.
- 17. TO RECEIVE REPORTS FROM:**
 - 17.1 The Clerk including correspondence received
 - 17.2 Parish Councillors
 - 17.3 Ward Councillor Claire Critchison
- 18. QUESTIONS FROM MEMBERS OF THE PUBLIC**