



Minutes of the **ANNUAL PARISH COUNCIL MEETING** held on Monday 14th May 2025, commencing at 7.50pm. The Meeting was recorded for the purposes of accuracy.

Present

Councillors: Dave Stewart, Pete Gosling, Chris Parker, Lynda Burroughs, Andrew Burroughs and Dr Jeremy Lockwood.
IW Councillor: Claire Critchison
Clerk: Mrs Michala Bailey
Public: 3

Prior to the meeting all Council Members signed a Declaration of Acceptance of Office in the presence of Mikki Bailey, Proper Officer of the Council/Clerk.

47/25 WELCOME

Mikki Bailey, Clerk, welcomed everyone present.

48/25 CHAIRMAN

To elect a Chairperson for the ensuing year.

Nominated: Dave Stewart was nominated by Councillor Chris Parker, agreed by all other Councillors.

RESOLVED: That Councillor Dave Stewart is duly elected Chairman

49/25 VICE CHAIRPERSON

To elect a Vice Chairperson.

Nominated: Andrew Burroughs and agreed by all Councillors.

RESOLVED: That Councillor Andrew Burroughs was elected as Vice-chairman.

Pete Gosling was thanked by the chairman for all his hard work and support to the Parish Council over the last 4 year as Vice-Chairman.

50/25 APOLOGIES

To receive and approve any apologies for absence.

RESOLVED: None.

51/25 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda.

RESOLVED: NONE

52/25 TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING:

Chale Churchyard Committee

RESOLVED: Ward Councillor Critchison volunteered to re-present the Parish Council.

Public Realm and Coastal Forum

RESOLVED: Councillor Andrew Burroughs.

IWALC Town and Parish Council Seminars

RESOLVED: Councillor Lynda Burroughs

53/25 MINUTES OF THE LAST MEETING

To approve the minutes of the Parish Council meeting on the 14th April 2025.

RESOLVED: to amend 36/25 resolution as Approved.

54/25 FINANCIAL MATTERS

8.1 To note the bank reconciliation for April 2025

RESOLVED: Bank reconciliation noted.

8.2 To ratify receipts and authorise payments for May 2025

RESOLVED: The following payments were noted and authorised.

Chq	Bacs	WI Chale – Hall Hire May	£15.00
	Bacs	WI Chale – Hall Hire for food pantry (Apr)	£60.00
	Bacs	Community Action - Payroll	£1183.01
	Bacs	Gallagher Insurance	£458.51
	1525	M. Bailey – clerk expenses	£92.64
Total			£1809.16

8.3 To acknowledge Insurance renewal premium.

RESOLVED: It was agreed that the insurance will be locked in for a period of 3 years.

8.4 To acknowledge confirmation of the Council Audit as complete.

RESOLVED: Noted

8.5 To discuss the merits of re-joining IWALC.

Clerk confirmed the cost of re-joining for 25/26 would be £134.48. This is broken down to £41.53 to the National Association of Local Clerks and £92.94 to the Isle of Wight Association for Local Clerks. This will keep the Parish council fully informed of all local IWC and Government issues that would effect the PC and also include training events as well as a legal guidance is required.

RESOLVED: Membership agreed. Clerk to arrange payment and present to next meeting.

55/25 STANDING ORDERS

To review the adoption of Standing Orders

RESOLVED: That the Standing Orders were reviewed and no amendments were required, and then approved

56/25 FINANCIAL REGULATIONS

To review the Financial Regulations.

The clerk explained that new financial regulations were required which included new guidance from SLCC. These were now completed but too lengthy to discuss in detail at the Annual Meeting. Clerk requested that this be deferred and placed on the financial committee meeting Agenda for June.

RESOLVED: That the Financial Regulations will be reviewed at the FC meeting in June.

57/25 GENERAL DATA PROTECTION REGULATIONS (GDPR)

To review the policies and documentation required under GDPR.

11.1 Information and Data Protection Policy.

11.2 Consent to Hold Information.

11.3 Document Disposal and Retention Policy

11.4 Retention of Documents Appx A.

11.5 Removable Media Policy

11.6 Vexacious Policy

11.7 Audio Recording Policy

11.8 Gifts and Hospitality Policy.

RESOLVED: That all policies and documentation required under GDPR were reviewed and no amendments were required and then approved.

58/25 PLANNING

To review any planning applications and note any IWC decisions:

A None

RESOLVED: No applications to consider

B: NONE

RESOLVED: No applications to consider.

59/25 REGISTER OF INTERESTS

Councillors to confirm that their register of interests has been reviewed and any changes notified to Clerk.

RESOLVED: Clerk to forward blank copies to all councillors for revision. To be completed For the next meeting

60/25 .GOV.UK EMAIL ADDRESS

Clerk advised that 3 quotes had been received for .gov.uk email address changes but a meeting with the Parish Councils website host was required to ensure compliance of the website was complete in order to purchase the email addresses. It is necessary for all Councillors to have a .gov.uk email address due to the GDPR/privacy rules. This would be costly and has not been budgeted for in 2025/26. Clerk requested this be deferred for decision to the Finance committee meeting in June as more work is required. Councillor Andrew Burroughs volunteered to attend meeting with the website host and Clerk to clarify any issues.

RESOLVED: Clerk to arrange meeting with website host and report findings to FC meeting in June.

61/25 GRASS VERGE - PARKING

Clerk advised that as a result of the letter drop near Lea Bank and the problem with vehicles parking on the grass verge, she has received several calls from residents complaining about the lack of parking for residents especially those who have carers throughout the day. Clerk has advised those that this can not continue as the verge is unsightly and severely damaged. However, vehicles are still parking on the verge.

RESOLVED: Councillors agreed to hold off any further action at the moment.

62/25 FORTHCOMING EVENTS

All events noted. Chairman Stewart advised that there will be a public meeting at the hall regarding the SWAY building project on the 22 May at 7pm. Ward councillor Critchison advised that a meeting for volunteers of the Chale Show will be held at St Andrews Church on the 23 May at 7pm.

RESOLVED: Events noted.

63/25 S137 FUNDING REQUESTS

RESOLVED: None received.

64/25 TO RECEIVE REPORTS FROM:

The Clerk. Clerk report was circulated prior to the meeting. In addition, there has been no response/acknowledgment to the letter sent regarding the speeding in Chale Street. There has been a report of graffiti on the plaque at the Hoy monument and a complaint regarding the lack of recorded breeding ponds for the Common toad has been received and referred to the IWC who are responsible for dealing with this.

RESOLVED: Clerk to send speeding letter to Wendy Perrera, IWC for comment and action.

Parish Councillors.

Council member Lynda Burroughs asked if contact had been made with the complainant regarding speeding and satnav issues in Southdown. A shared WI and PC Moroccan evening is being looked into and an information day is being held at the Hall for all village organisations to come along and meet residents. Date to be confirmed.

Council Member Gosling advised that the Post office in Rookley is closing in June. The last day for the food pantry is the 30th May. This will be a great loss to the village but funding has been withdrawn from the mobile pantry. The static pantry/s will remain open. It was discussed whether

the Parish council could fund the pantry but there is insufficient funding for this. A temporary solution should be discussed pending the opening of the small shop at the new SWAY hub later this year.

RESOLVED: Clerk to make contact with complainant in Southdown and advise that Councillor Critchison is looking at the issue. Parish Councillors to have a brief discussion on the mobile pantry at the end of the SWAY meeting on the 22nd

Ward Councillor Claire Critchison

The below report was circulated prior to the meeting:

Cllr community catch up/surgery sessions

Niton: 11th June 10.30 – 11.30am. The Exchange

Shorwell: Friday 23rd May 10.30 – 11.30am The Crown

Chale: Chale food pantry every Friday 1-2 pm. Chale Village Hall
(the mobile pantries are due to end on 31st May)

Island Plan

Planning inspectors have reviewed the Island Planning Strategy (IPS) and shared their views. In a letter to the Isle of Wight Council, they agreed with planning officers that there was not a strong enough reason to lower annual housing targets by claiming 'exceptional circumstances.' However, they did not support the proposal to build 453 new homes per year as outlined in the plan, and, instead, offered two alternative options to address their concerns:

- *Bring forward a short term (1-5 years) IPS with an annual housing target of 703, identifying additional land or sites.*
 - *Withdraw the plan from the examination process and start work on a new local plan using the current standard method of 1,100 dwellings per year.*
- Full Council will consider the options at an extraordinary meeting next month*

No Mow May is one of the easiest ways to help and connect with wildlife, and the perfect way to start supporting nature in your garden (in May and beyond!).

Dandelions and daisies are among the top ten nectar plants.

Lots more information at www.plantlife.org.uk

- **Avoid using herbicides, fertilizers and moss killers** as these are detrimental to wildflower species.
- **Allow plants time to go to seed before cutting your lawn** so they increase naturally.
- **Remove grass cuttings** to prevent nutrient build-up in your lawn which might discourage wildflowers to grow.
- **Never mow from the outside of your lawn towards the centre.** This means no escape routes for insects.

Southern Water

The proposed water mains replacement programme has identified Bowcombe Road as an area that requires maintenance.

Introduction to the programme - The primary driver for the programme is to help reduce our water main burst rate. The average burst rate across the proposed projects is currently around 1.5 bursts, per km, per year. This results in approximately 13 bursts per year across the island, many of which, as you are already aware, result in the need for emergency works, road works without notice and unplanned interruptions to your residents' water supplies.

Next steps - We have appointed Clancy to provide us with pre-construction support. Discussions have taken place with Island Roads about a provisional programme, and we will be submitting requests for construction permits shortly, following the usual process.

We will, of course, be working closely with all parties to ensure minimum disruption to residents, businesses and visitors, including a full Customer Impact Assessment and mitigation plan.

Further details will follow shortly, and the programme team will have a stand at our forthcoming 'Your Water Matters' drop-in event, to which you are all very welcome:

Date: Thursday 22 May

Time: 1.30 - 6.30pm

Venue: Salvation Army Hall, 72 Pyle Street, Newport, PO30 1UJ.

65/25 QUESTIONS FROM MEMBERS OF THE PUBLIC

A question was asked about the new phone box and what it was going to be used. A suggestion that a water station for cyclists? Rev Rob, St Andrews Church suggested that the church may be used as a distribution point for the mobile pantry or similar should it be needed. He also mentioned a joint Christmas Card, information flyer with the Church for Chale this year?

RESOLVED: Clerk to place phone box ideas as Agenda item for June meeting. Christmas Card to be discussed at June meeting.

MEETING CONCLUDED AT 9.38PM